

From:
 Alberta Foundation of Administrative Justice
 c/o High Clouds Incorporated
 3438 - 78 Avenue
 Edmonton, AB T6B-2X9


ALBERTA FOUNDATION OF
ADMINISTRATIVE
 JUSTICE 

1ST ANNUAL PROVINCIAL
 CONFERENCE
 MAY 5, 2005

WHAT IS THE ALBERTA FOUNDATION OF ADMINISTRATIVE JUSTICE?

The Alberta Foundation of Administrative Justice is a not-for-profit society dedicated to education of tribunal members and staff. Since 1998 we have become “the society for administrative tribunal training”. Membership in the society is open to any administrative body, member or staff and other persons interested in administrative law and training. To inquire about membership or our courses:

contact us at **780-466-8250** or
 via E-mail **info@foundationofadminjustice.ca**
 visit our Web site at **www.foundationofadminjustice.ca**

2005
 ALBERTA FOUNDATION OF
ADMINISTRATIVE
 JUSTICE 



1ST ANNUAL PROVINCIAL
 CONFERENCE
 MAY 5, 2005
 UNIVERSITY OF ALBERTA
 EDMONTON

“The Society for Administrative Tribunal Training”

THE ALBERTA FOUNDATION OF ADMINISTRATIVE JUSTICE
invites you to attend our
1ST ANNUAL PROVINCIAL CONFERENCE

THURSDAY, MAY 5, 2005
8:00 am - 4:30 pm

TOPICS WILL INCLUDE:

- Understanding FOIP and PIPPA in the Tribunal Context
- Administrative Tribunals and the Ombudsman
- Current Trends in Administrative Law
- Concurrent refresher sessions on items such as plain language in decision-writing, decision-making and fact finding, perception of bias

WHO SHOULD ATTEND:

- This conference is a must for:
- appointed members of administrative tribunals
 - senior staff of tribunals
 - professional disciplinary bodies
 - decision makers of all types
 - municipal councils and decision-making bodies
 - persons who appear before or practice before administrative tribunals

ACCOMMODATION INFORMATION

Conference participants must arrange their own accommodations. Blocks of rooms have been set aside from May 2-4, 2005 at both locations.

UNIVERSITY OF ALBERTA CONFERENCE CENTRE
C 102 LISTER CENTRE

Rooms are available at a nightly rate of \$69 (plus applicable taxes). "Queen" rooms offer one queen-size bed, private washroom, television, high-speed Internet access, and include overnight parking and continental breakfast. The rooms are adjacent to the Conference Centre. Reservations must be made no later than **April 2, 2005** and are assigned upon receipt of an individual's reservation.

Please contact Guest Services at:
780-492-6057 or by E-mail: guestservices@ualberta.ca

CAMPUS TOWER SUITE HOTEL
11145 87 AVENUE

Each suite is available for up to 4 people for \$102 per night and includes parking, a full kitchen, and high-speed Internet access. This hotel is within walking distance (2 blocks) of the Conference Centre. Reservations must be made by **April 1, 2005**.

Please contact Guest Services at:
1-888-962-2522

University of Alberta Conference Centre:
for a location map go to www.campusmap.ualberta.ca

PRE-CONFERENCE WORKSHOP
INTERPRETING STATUTES I
MAY 3-4, 2005 8:30 AM - 4:30 PM
UNIVERSITY OF ALBERTA

Developed and presented by David Elliott, arbitrator and legislative draftsman, this two-day workshop introduces a method for interpreting legislation and regulations. The method, based on the Supreme Court of Canada's modern approach to interpretation, combines theory with practice, giving participants a sound foundation to tackle interpretation questions.

The workshop will include:

- what you need to know before starting to interpret legislation,
- how to unravel complicated text, and
- a template for tackling the interpretation of legislation.



CONFERENCE AGENDA
UNIVERSITY OF ALBERTA CONFERENCE CENTRE
C 102 LISTER CENTRE, UNIVERSITY OF ALBERTA, EDMONTON

7:30 am	Registration	10:45 am	Concurrent Sessions: (3)	2:45 pm	Plenary Session
8:00 am	Annual General Meeting Alberta Foundation of Administrative Justice		Perception of Bias: Denise Perret, Legal Counsel, Appeals Commission		Current Trends in Administrative Law Frans Slatter, J.C.Q.B.A. William W. Shores James T. Casey Q.C.
9:00 am	Opening Remarks Greetings from AFAJ President Greetings from CCAT		Plain Language in Decision Writing: Eric T. Spink, Barrister and Solicitor		
9:15 am	Plenary Session Understanding FOIP and PIPPA: John Ennis, Office of the Information and Privacy Commissioner	12:00 pm	Decision Making and Finding Facts: TBA	4:15 pm	Conference Wrap-up George Pheasey, President AFAJ
10:15 am	Networking Coffee Break	1:00 pm	Lunch		
		2:15 pm	Plenary Session Administrative Tribunals and the Ombudsman G.B. (Gord) Button, Ombudsman of Alberta		
			Networking Coffee Break		

REGISTRATION FORM

Please print clearly or type information

- | | |
|------------------------------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Interpreting Statutes I (May 3-4, 2005) | MEMBER \$475.00 / NON-MEMBER \$750.00 |
| <input type="checkbox"/> Conference (May 5, 2005) | \$175.00 / \$260.00 |
| | GST not included |

Registrant Name: _____
First & Last name

Organization: _____

Title / Position: _____

Address: _____

City: _____ Prov: _____ Postal Code: _____

Telephone: _____ Fax: _____

E-mail: _____

PAYMENT

I enclose payment in the amount of: \$ _____

in the form of: Cash _____ Visa _____ Mastercard _____

Invoice the organization _____ Cheque _____

Cheque payable to **Alberta Foundation of Administrative Justice**

Credit Card Number: _____

Name of Cardholder as it appears on the card: _____

Expiry date: _____

Signature of Cardholder authorizing payment: _____

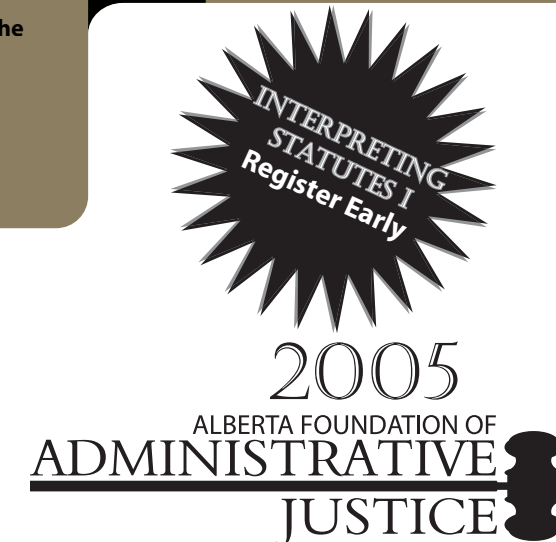
X _____



GST Exemption Number (if you are claiming GST exemption) _____

Totals Box

+ GST (7%)
Total



REGISTRATION CLOSING DATE:
The closing date for conference and course registrations is **April 15, 2005**.

RETURN:
Completed registration form with payment plus GST (7%) if applicable.

TO:
Alberta Foundation of Administrative Justice
c/o High Clouds Incorporated
3438 - 78 Avenue
Edmonton, AB T6B 2X9
Phone 780-466-8250 Fax 780-466-8015
E-mail info@foundationofadminjustice.ca

CANCELLATION AND SUBSTITUTION POLICY
CONFERENCE AND COURSE:

You may substitute another person to attend in your place by sending us written notice. If you cancel after April 15, 2005, there is no refund for the conference registration fee. For the course, a \$75 administration fee will apply if cancelled less than 15 working days before the course.

PRIVACY POLICY:

AFAJ collects and stores personal information only for the purposes of providing the training. For a copy of our privacy policy, please visit our Web site. By completing the registration form for a course or this conference, you agree that we can send you future information about courses and conferences offered by the Foundation.